



KIOWA TRIBE

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OFFICE OF THE LEGISLATURE

KIOWA TRIBE RESOLUTION NO. KL-CY-2017-022

ADMINISTRATIVE EFFICIENCY AND ACCURACY ACT OF 2017

At a duly called Session of the Legislature of the Kiowa Tribe held this 9th day of September 2017, the following Resolution and Law were adopted.

WHEREAS; the Legislature is vested with the authority to pass laws and resolutions pursuant to Article VI, Section 6(a) of the Constitution of the Kiowa Tribe; and,

WHEREAS; the Legislature hereby finds and declares that it is in the best interest of the Tribe officially correct the Tribe's name in accordance with the 2017 Constitution adopted by the Tribe and to make other necessary administrative efficiencies.

NOW THEREFORE IT BE IT RESOLVED; that the Legislature hereby enacts the attached law entitled, "Administrative Efficiency and Accuracy Act of 2017".

CERTIFICATION

The foregoing resolution KL-CY-2017-022, was duly voted upon by the Legislature on September 09, 2017, at a Session with a vote of (7) favor, (0) opposed, (0) abstaining, and (0) absent, pursuant to the authority vested in the Legislature by the Constitution of the Kiowa Tribe.

Rhonda J. Ahhaitty
Secretary of the Legislature



LEGISLATURE - RESOLUTION NO. KL-CY-2017-022:


SPONSOR: Renee M. Plata, Secretary of the Legislature

CO-SPONSOR: Rhonda Ahhaitty, Secretary of the Legislature; Ronald Poolaw, Sr., Legislator; Anita Onco-Johnson, Legislator; G. Dave Geimausaddle, Legislator; Modina Waters, Legislator; Ben Wolf, Legislator.

LEGISLATORS	YES	NO	ABSTAIN	ABSENT
Renee M. Plata	X			
Rhonda J. Ahhaitty	X			
Ronald C. Poolaw, Sr.	X			
Dave Geimausaddle	X			
Anita Onco-Johnson	X			
Modina M. Waters	X			
Ben Wolf	X			

DELIVERY OF THE RESOLUTION AND LAW TO THE CHAIRMAN

Resolution No. KL-CY-2017-022 was presented to the Chairman of the Kiowa Tribe on the 12th day of September 2017, pursuant to the Article VI, Section 8(a)(iv) of the Constitution of the Kiowa Tribe, and will become effective after signature by the Chairman or veto override by the Legislature, and as otherwise required by the Constitution.


Rhonda J. Ahhaitty
Secretary of the Legislature

CHAIRMAN'S ACTION:

APPROVED

VETO - RETURNED TO LEGISLATURE WITH EXPLANATION:

On this ____ day of _____, 201__.

Chairman

Presented by the Chairman to the Legislature on the ____ day of _____, 201__.

LEGISLATURE'S ACTION:

Override of Chairman's veto:

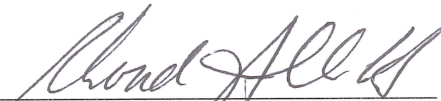
YES

NO

LEGISLATORS	YES	NO	ABSTAIN	ABSENT
Rhonda J. Ahhaity				
Renee M. Plata				
Ronald C. Poolaw, Sr.				
Dave Geimausaddle				
Anita Onco-Johnson				
Modina M. Waters				
Ben Lucero Hovakah-Wolf				

CERTIFICATION

The foregoing resolution KL-CY-2017-022, was duly voted upon by the Legislature on September 09, 2017, at a Session with a vote of (7) favor, (0) opposed, (0) abstaining, and (0) absent, pursuant to the authority vested in the Legislature by the Constitution of the Kiowa Tribe.



Rhonda J. Ahhaitty
Secretary of the Legislature

Section 1.1 **Short Title**

This enactment shall be known as the “Administrative Efficiency and Accuracy Act of 2017” (“Act”).

Section 1.2 **Purpose**

The purpose of this Act is to make certain corrections to the Tribe’s name in the Federal Register, in the Tribe’s correspondence, letterhead, business cards, websites, and in other official documents, signs, and public displays or publications of the Tribe in accordance with the 2017 Constitution (“2107 Constitution”), and to authorize other administrative efficiencies for the elected officials of the Executive and Legislative branches of government.

Section 1.3 **Findings**

(a) The 2017 Constitution changed the name of the Tribe from the “Kiowa Tribe of Oklahoma” to the “Kiowa Tribe”.

(b) The 2017 Constitution established a separation of powers between the branches of government requiring changes in the Tribe’s administrative practices and procedures especially as it relates to the operations and duties of the elected officials of the Executive and Legislative branches of government. The issuance of credit cards to the elected officials of the Executive and Legislative branches of government is necessary to improve efficiency, the costs of preparing and issuing travel advances, and to pay for business travel expenses when on business for the Tribe.

Section 1.4 **Name of the Tribe**

(a) The official name of the Tribe is the “Kiowa Tribe” (“Official Name”). The Official Name of the Tribe shall appear on all of the Tribe’s correspondence, letterhead, business cards, websites, and in other official documents, signs, and public displays or publications of the Tribe. The Executive branch and the Chairman shall take all steps necessary to promptly change, or cause to be changed, all of the Tribe’s correspondence, letterhead, business cards, websites, and other official documents, signs, and public displays or publications of the Tribe to accurately list the Tribe’s Official Name.

(b) The Chairman or his designee shall immediately notify the U.S. Bureau of Indian Affairs (“BIA”) of the Tribe’s Official Name and shall request the BIA to properly list the Tribe’s Official Name in the annual publication of the list of federally-recognized tribes in the federal register.

Section 1.5 **Credit Cards**

(a) The Finance Director or the person serving in the capacity of Finance Director shall take the necessary steps to promptly issue credit cards in the Tribe's name to Clerk of the Legislature ("Legislative Clerk") for the elected officials of the Legislature.

(b) The credit card issued to the Legislative Clerk shall be used for business purposes of the Legislature only, and shall not be used for personal reasons.

(c) The Legislative Clerk, and each Legislator who utilizes the credit card issued to the Legislative Clerk, shall sign a statement in the same or substantially similar form as listed below as a condition of using the credit card:

Credit Card Use For Elected Officials

I, _____, as the Legislative Clerk or an elected Legislator of the Tribe, do hereby agree to the following terms as a condition of using the credit card in my capacity as an elected official:

- I agree that I will use the credit card for authorized business of the Tribe only;
- I acknowledge that use of the credit card for personal purchases is strictly prohibited;
- I will not take any cash advances on the credit card;
- I agree that I may use the credit card to reserve, guarantee, and pay for a hotel room; provided, that, if I cancel the hotel reservation, I shall be responsible for obtaining the cancellation number, and that if I fail to cancel the hotel room reservation within an appropriate time frame, then I shall be responsible for any charges incurred, unless the cancellation was caused by circumstances outside of my control;
- I agree that I will use the credit card for Business Entertainment, as defined by generally accepted accounting principles, upon signature of the Chairman or upon signature of the Speaker of the Legislature.
- I agree that if I use the credit card for emergency purposes, that I will notify the Chairman or the Speaker of the Legislature within forty-eight hours of the charge, such as an extended stay while on business for the Tribe;
- I agree that if I use the credit card for a personal charge of less than \$500 by mistake and without intent to use such card, that I shall, upon notice, immediately reimburse the Tribe for the personal charge, and that if I use the credit card for any other personal charge, that I will lose my credit card privileges and that I may be subject to disciplinary actions;
- I agree to keep appropriate receipts of all credit card transactions, and that for meals or travel, I will include the date, time, names of all persons involved in the purchase, and a brief description of the business purpose;
- I agree that I will review each monthly credit card statement and will, upon request, initial such statement to confirm its accuracy for payment;
- I agree that I will immediately report the loss, theft, or unauthorized use of the credit card to the Finance Department so that the card can be cancelled.

Elected Official

Date